

ORGANIZATIONAL MEETING

JANUARY 1, 2012

The Organizational Meeting of the Town Board of Guilderland was held at the Town Hall, Route 20 McCormick's Corners, Guilderland, NY, on the above date at 11:00 AM.

Supervisor Runion wished everyone a Happy New Year and welcomed everyone to the meeting.

The meeting was opened with a presentation by the Guilderland Explorers and the Pledge of Allegiance to the flag. Supervisor Runion thanked the Explorers for their presentation and stated that it was fitting that they presented the colors for the meeting as Councilman Forte was one of the original advisors to the Explorers that was started twenty years ago.

Roll call by Supervisor Kenneth D. Runion, Jr., showed the following to be present:

Supervisor Kenneth D. Runion, Jr.

Councilman Forte – Thanked the Town for electing him to the position of Councilman and was happy to be able to serve the Town in a different capacity.

Councilwoman Slavick - Stated that she was very happy to be serving the Town for the past eleven years and happy to be a town Board member and to be able to continue to do so.

Councilman Maikels – Thanked the people of Guilderland for electing him and while serving on the Zoning Board for four years was able to see what could be accomplished with open government and with the intentions of the people in mind it can work very well. He further stated that he was proud to serve on the Town Board with hopes of achieving great things for Guilderland.

Supervisor Runion introduced Judge Thomas Breslin, newly elected to the Supreme Court of the State of New York. He was a former County Court Judge and would be swearing in the newly elected officials of the Town.

Each newly elected Town Board member, Brian Forte and Allen Maikels, Highway Superintendent, Stephen Oliver and Judge John W. Bailey was introduced by Supervisor Runion to be sworn in by Judge Breslin.

Supervisor Runion was also administered his oath of office by Judge Breslin.

County Comptroller, Michael Connors, spoke on behalf of himself and County Executive, Daniel McCoy.

He thanked the residents of Guilderland for their support and praised the newly elected officials to the Town Board.

Also present was Assemblyman John McEneny. Supervisor Runion thanked him for his support in obtaining grants to partially solve the flooding problem in the Stuyvesant Plaza area.

He thanked Judge Breslin for coming and swearing in Town officials.

Supervisor Runion stated that the Organizational Meeting was held in order to appoint officials for the 2012 Town year as well as to set forth the general guidelines for business to be conducted during the year.

AGENDA ITEMS:

MOTION #1 Councilman Forte moved to APPROVE THE FOLLOWING APPOINTMENTS (ONE YEAR TERM, UNLESS OTHERWISE NOTED):

- a. Stephen Feeney – Chairperson of the Planning Board
- b. Herb Hennings – Planning Board Member (Term expires Dec. 31, 2018)
- c. Peter Barber – Zoning Board of Appeals Member (unexpired term of Allen Maikels expires Dec. 31, 2013)
- d. Peter Barber – Chairperson of Zoning Board of Appeals
- e. John Wemple – Chairperson & Member Environmental Conservation Advisory Council
- f. Stuart Reese - Environmental Conservation Advisory Council Member
- g. Stephen Albert - Environmental Conservation Advisory Council Member
- h. Gordon McClelland - Environmental Conservation Advisory Council Member
- i. Steven D. Wickham - Environmental Conservation Advisory Council Member
- j. David Heller – Environmental Conservation Advisory Council Member
- k. William Young – Chairperson & Member Industrial Development Agency
- l. James Shahda – Industrial Development Agency Member
- m. Michael Bopp - Industrial Development Agency Member
- n. Christopher Bombardier - Industrial Development Agency Member
- o. Anthony Carrow - Industrial Development Agency Member
- p. Hodgson, Russ LLP, Joseph Scott of Counsel, Attorney to Industrial Development Agency
- q. Dr. Don Doynow – Medical Director, Paramedics
- r. Alice Begley – Town Historian
- s. Jean Cataldo – Registrar of Vital Statistics
- t. Karen VanWagenen – Deputy Registrar of Vital Statistics
- u. Rosemary Centi – Passport Agent
- v. Richard Sherwood – Town Attorney (Term expires December 31, 2013)
- w. Janet Thayer – Deputy Town Attorney, Zoning Board of Appeals

Councilman Pastore seconded the motion and it was carried by the following roll call vote

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #2 Councilwoman Slavick moved to Authorize Town Supervisor to make provisional appointments. Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
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Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #3 Councilman Pastore moved to **Designate First National Bank of Scotia, First Niagara Bank, Citizens Bank, J.P. Morgan Chase Bank, Pioneer Commercial Bank, NBT Bank and M&T Bank as official depositories of the Town of Guilderland.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #4 Councilwoman Slavick moved to **Authorize Supervisor and Comptroller to invest Certificates of Deposit in any of the designated official depositories with a third party holding the securities.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #5 Councilman Forte moved to **Authorize Supervisor and Comptroller to sign checks on behalf of the town.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #6 Councilman Pastore moved to **Designate Boswell Engineering, Delaware Engineering, Barton and Loguidice, Clough Harbour, Ingalls & Associates, LLP and Spectra Engineering to serve as Town Designated Engineers for 2012.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #7 Councilman Forte moved to **Set meeting dates for the Town Board, Planning Board, Zoning Board of Appeals, and Guilderland Conservation Advisory Council as per Schedule A.** Councilman Maikels seconded the motion and it was carried by the following roll

call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #8 Councilwoman Slavick moved to **Establish mileage rate to coincide with Federal IRS approved rate per mile for reimbursement to town employees when authorized to use their private vehicles on town business.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #9 Councilwoman Slavick moved to **Authorize the Highway Superintendent and the Superintendent of Water and Wastewater Management to spend up to \$2000 per year for the purchase of tools without prior approval of the town board.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #10 Councilman Forte moved to **Designate the respective Fire Chiefs as Fire Wardens, Appoint a Fire Investigation Team and designate Fire Inspectors for 2012 per Schedule B.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #11 Councilman Maikels moved to **Designate the Town Supervisor as Affirmative Action Officer.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #12 Councilman Forte moved to **Designate the Town Supervisor as Emergency**

Response Officer. Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #13 Councilman Pastore moved to **Designate Town Board Members/ Officials as Liaisons to various Town Departments for 2011 per Schedule C.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #14 Councilman Maikels moved to **Designate Altamont Enterprise as Official Newspaper of the Town of Guilderland.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #15 Councilman Forte moved to **Approve holiday schedule for Transfer Station for the year 2012 per Schedule D.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #16 Councilwoman Slavick moved to **Approve a 0% cost of living increase for all non-union employees and elected and appointed officials subject to eligible non-union employees receiving their longevity increase pursuant to the Town employment manual. (Union employees' benefits and compensation is subject to their respective collective bargaining agreement.)** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #17 Councilman Forte moved to **Approve holiday schedule for non-union Town employees (other than Transfer Station) for 2012 per Schedule E. (Union Town employees' holidays are per contract).** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #18 Councilman Pastore moved to **Approve the revised fee schedule for 2012.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #19 Councilman Forte moved to **Appoint John Valletta to the position of Highway Foreman I at a salary of \$62,088.00.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #20 Councilwoman Slavick moved to **Set a public hearing on a local law reducing the Zoning Board of Appeals from seven members to five members (January 17th, 2012 at 7:30 PM).** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #21 Councilman Forte moved to **Set a public hearing on a local law to amend local law no. 4 of 2010 entitled Animal Control Law on January 17th, 2012 at 7:45 PM.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

Supervisor Runion stated that this law would make owners keep their dogs on leashes while on Town property.

MOTION #22 Councilman Pastore moved to **Authorize the Supervisor to sign a contract for an amendment to the solid waste management partnership planning unit recycling intermunicipal agreement.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye

Supervisor Runion Aye

Councilman Maikels thanked everyone for coming to the meeting and hoped that everyone had a healthy and happy New Year.

Councilwoman Slavick thanked those people serving on the various boards.

Councilman Forte stated that he was thankful to be there and looked forward to getting things accomplished.

Councilman Pastore thanked everyone for coming and looked forward to serving the next two years.

Supervisor Runion congratulated all the newly appointed officials and the newly elected Town Board members, Highway Superintendent, Stephen Oliver and Judge John Bailey.

MOTION #23 Councilman Maikels moved to **Enter into Executive Session at 11:50 AM in regard to collective bargaining agreement for CSEA Unit A and Unit B, personnel matter and contractual matter.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #24 Councilman Forte moved to **Ratify the CSEA Unit A Memorandum of Understanding with the Town dated December 12, 2011.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #25 Councilman Forte moved to **Ratify the CSEA Unit B Memorandum of Understanding with the Town dated December 29, 2011.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #26 Councilwoman Slavick moved to **Authorize the Supervisor to sign an easement concerning premises at 1529 Western Avenue subject to the following:**

- 1. Property owner pays \$5,000 to the Town for the easement**
- 2. Map is modified to show boundary running against pavement to conform with the map submitted to State Parks.**

Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte Aye
Councilwoman Slavick Aye
Councilman Pastore Aye
Councilman Maikels Aye
Supervisor Runion Aye

MOTION #27 Councilman Forte moved to **Authorize the settlement with NYISO and the Supervisor to sign a Host Community Agreement.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #28 Councilman Maikels moved to **Exit Executive Session at 12:55 PM.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #29 Councilman Forte moved to **Approve a salary increase for Robert Haver of \$1,122.00.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #30 Councilwoman Slavick moved to **Adjourn the 2012 Organizational Meeting of the Town of Guilderland at 1:00 PM.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Respectfully submitted,

Rosemary Centi, Town Clerk